

MINUTES



DPAC

DISTRICT PARENT
ADVISORY COUNCIL
ABBOTSFORD SCHOOL DISTRICT

Date: April 27, 2022

Time: 7:00 PM

Location: Online Zoom video conference

Executives in Attendance: Shannon Rose, Chair
Michelle Bastien, Vice Chair
Tracey Lamoureux, Treasurer
Winsome Rauch, Secretary
Tanya Coghill, Director

Special Guests: Secretary-Treasurer Ray Velestuk
Trustee Shirley Wilson

Members in Attendance: See Zoom attendance report attached

1. Call to Order

Chair Shannon Rose called the meeting to order at 7:04 PM. A quorum was met.

2. Welcome & Introductions

Acknowledgement of Local Indigenous Community

3. Budget Presentation by Abbotsford School District Secretary-Treasurer Ray Velestuk

Secretary-Treasurer Ray Velestuk presented an overview of the 2022-23 Strategic Plan & Budget Consultation. He discussed the budget calendar, planning cycle, spending comparisons to other districts, accumulated surplus, factors affecting the budget, and financial overview. He explained the role of the Treasury Board in how capital projects are funded and ended with a video explaining the budget. All parents are invited to ask a question, review the budget documents, watch the budget video, and complete the survey found at <https://engage.abbyschools.ca/strat-plan-budget-consultation>.

4. Question Period with Secretary-Treasurer Ray Velestuk and Trustee Shirley Wilson

Questions were asked and answered about:

- Stakeholders to the budget
- The impact on District finances of the November flooding
- Ongoing costs of the pandemic and how much will be covered by the provincial government
- District surpluses and decisions on spending
- Upgrades on Information Technology and Wi-Fi access

- The need to acquire more land, especially on the east side of Abbotsford
- Net gain of the international student program
- Trustee candidate information sessions
- New additions in the 2022/23 Capital Plan
- Mouat Sports fields naming consultation. Please see <https://engage.abbyschools.ca/naming-consultation-sports-fields>
- Capital cost of upgrading the Latham field, currently closed to use

5. Approval of the Minutes from February 24, 2022

Secretary Winsome Rauch read the minutes of the February 24, 2022, meeting. It was MOVED by Shannon Rose and SECONDED by Vice Chair Michelle Bastien THAT the minutes of the February 24, 2022 General Meeting be approved as presented. CARRIED

6. Treasurer report

Treasurer Tracey Lamoureux provided Closing G/L Account balances as of April 27, 2022
General = \$332.26.
Gaming = \$7069.72

7. Old Business

7.1 BCCPAC Parent Education Conference and AGM

Shannon Rose reported that these events will be held virtually April 29 (Conference) and 30 (AGM). She thanked members for submitting their Proxy votes. She requests that members go through the book of BCCPAC Resolutions and submit the voting instructions to DPAC as soon as possible.

8. New Business

8.1 Ministries of Health and Education – Proposed 2022 BC School Food Guidelines survey is due April 30th

8.2 BCCPAC Webinar – Gaming Grant 2022/23 Overview (May 12th at 7 pm – register online now)

8.3 BC Gaming Grants – applications are now open until June 30th (must apply online)

Shannon Rose reminded the members that one of the requirements is that you must have a Chair and a Treasurer to apply.

8.4 Abbotsford School District Announcements

- Naming Consultations for sports fields between Howe Middle and Mouat
- Homestay Families required for September 2022
- Summer school registration is open
- Public Budget Information Night – May 5 (livestream only). The budget survey and ask a question still available online
- Measuring Up report is online

8.5 DPAC AGM and nominations

Shannon Rose announced that all DPAC positions are open for nominations. Each term is only 1 year with a 4-year maximum. Please send nominations to dpac.sd34@gmail.com. Elections will happen at the in-person Annual General Meeting on May 26, 2022.

8.6 PAC AGMs

For PACs holding AGMS, please contact DPAC if a Zoom link is needed. Please allow 48 hours. Remember to elect DPAC Representatives and send DPAC the updated contact information for your new executive members, especially the DPAC representative.

9. Open Floor

9.1 Fundraising and Conflicts of Interest

Shannon Rose reminded that PACs using a business owned by a parent member should disclose that interest to their membership. If a parent could benefit financially from a decision of the PAC, that the parent can influence or vote on, the parent has a conflict of interest and should abstain from voting. Any profits earned by a member from supplying a PAC initiative should be donated back to the PAC. Check your to see if your council's bylaws address the issues of conflict of interest. Consider adopting bylaws that prohibit parents from using their position on the council for personal gain. You may model your PAC bylaws after the [DPAC Bylaws](#) Sections VII (4) and (5)

9.2 Irene Kelleher Update

Director Tanya Coghill provided an update on the new PAC executive and membership at Irene Kelleher. The PACs of Mountain Elementary, Sumas Elementary, and Irene Kelleher Elementary will be sharing resources as these PACs re-organize.

9.3 Abbotsford School District approved annual contribution to DPAC

Winsome Rauch reported that the Board of Education approved, at the April 26 Public Board Meeting, an annual contribution of \$5,000 to the District Parent Advisory Council

commencing September 2022. The financial support will help offset costs incurred including the BC Confederation of Parent Advisory Council memberships for PACs, and to provide for ongoing support for meetings and other professional development.

9.4 Grade 10 IB information letter

The email about the district International Baccalaureate program that typically goes out to Grade 10 parents every January did not go out this year. The matter is being investigated.

9.5 Grad Activities

With restrictions lifted, some secondary convocation ceremonies have been booked at the Abbotsford Entertainment Center. This venue can accommodate many more guests than the Abbotsford Arts Center.

9.6 Hot Lunch

The Whatcom location of Fresh Slice is excited to help schools as they restart their hot lunch programs. They have adopted new health and safety protocols; every box is sealed with a sticker.

9.7 Gender Equity Message

Tanya Coghill gave a "Gender Equity Message (GEM)" presentation at the Secondary PAC meeting on March 29, 2022. The presentation highlighted ways our district could improve the opportunities for girls to participate in athletics and academics and celebrate their achievements. Members discussed ways to share the presentation in the district. Before members consider a motion for DPAC to endorse, Tanya Coghill will investigate venues and dates and report back at next meeting.

9.8 PAC Bylaws SPC Update

If your PAC Bylaws still include references to School Planning Councils (SPC), these should be removed at your next revision. In the past, SPCs were mandated by the Education Ministry to share budget information. This is no longer mandated and districts now share their budgets publicly.

10. Next Meeting

The next DPAC meeting will be held May 26, 2022 at 7pm (Board office). There will be refreshments and prizes.

11. Adjournment

The meeting adjourned at 9:00 PM

Zoom Attendance Report

Name (Original Name)
Shannon Rose - DPAC Chair (Shannon Rose)
Michelle Bastien - DPAC Vice Chair
DPAC Secretary - Winsome Rauch (Winsome Rauch)
Clara - McMillan Elementary (iPhone)
Carol from Thomas Swift PAC (Carol)
Ray Velestuk
Josephine Leonard Chief Dan George & WJ Mouat (Josephine Leonard)
Evelyn - Thomas Swift PAC (Evelyn)
GUL VIRK (Canadian Law Tutor)
Emily Kivinen - Sandy Hill (Emily Kivinen)
Tracey DPAC Treasurer (Tracey's iPad)
Shirley Wilson Trustee (Shirley Wilson BCPSEA Vice Chair)
Tanya Coghill (Don Coghill)
Ginna Attal -Clearbrook PAC Rep
s.kennedy
Becky Dyck - Godson Elementary PAC Chair (Becky Dyck)
Mike Rauch Abby Sr (Rauch Family)